Cape Cod Community College
Frank and Maureen Wilkens Library

Wilkens Library
CapeCod Community College
Gift Book Policy

The Wilkens Library accepts gifts of new and used books in good condition from the community. Gift books are evaluated by the librarians, who determine if the items will be added to the Wilkens Library collection based on factors such as age, condition, and subject. Items of local interest may be referred to the Nickerson Archives.

Items not considered appropriate for the collection are donated elsewhere, recycled, or sold. Proceeds from sales are deposited in the Library Trust Fund and are used to purchase library materials.

Process:
1. Donors will contact the library staff in advance to let us know the nature of the donation; how much material is being donated; and how and when the material will be delivered.
2. Donations should be placed in boxes labeled with the name and address of the donor.
3. Once delivered, donors complete an acknowledgement form.
4. The Wilkens Library will acknowledge receipt of the books if the donor provides a name and address. The Library does not provide a monetary value or appraisal of the donation.

For additional information, please email refdesk@capecod.edu.

Thank you for your generosity!